# Important information

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| Warning  This is an important document. This demand must be dealt with within 21 days after its service upon the company or a winding-up order could be made in respect of the company. |

## Section 1:

## Demand

#### Entity Details

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| --- | --- | --- |
| To [*Insert details of Debtor Company*] |  | **Notes for Creditor**   * The person making this demand must complete the whole of sections 1, 2 (including Part B if applicable) and 3 and the authentication (including the date) at the end. * The Details of Debt (Section 2) must include all the relevant the matters listed in the margin notes at Section 2. These should be set out in the order given unless the person completing the demand considers that a different order would be more convenient for the recipient. * The creditor must give details of an individual with whom the Company can communicate about the Demand in Section 3 |
| Name (the Company) [*If registered, insert its registered name; if unregistered, its name*] |  |
| **Commercial Licence No.** (if any):  [*If incorporated in ADGM under the Companies Regulations 2015*] |  |
| **Address**:  [*If registered, insert its registered office; if unregistered, the postal address of any principal place of business*]  [*Or, if the Debtor Company was incorporated outside ADGM insert the following details*]\* |  |
| **Country or territory in which incorporated**: |  |
| **Registered No.** (if any): |  |
| **This demand is made under [section 200(1)(a)] / [section 267(1)(a)]**[\*] **of the Insolvency Regulations 2015** [\**delete whichever section is not applicable*] | |
| **Name**:  [*If a registered company, insert its registered name; if unregistered, its name; if an individual, his or her full name*] |  |
| **Commercial Licence No.** (if any):  [*If incorporated in ADGM under the Companies Regulations 2015*] |  |
| **Address**:  [*If a registered company, insert its registered office; if unregistered, the postal address of any principal place of business; if an individual, his or her personal or professional address (as appropriate)*] |  |  |
| **Country or territory in which incorporated**: |  |
| **Registered No.** (if any): |  |
| The creditor claims that the Company owes the sum of USD \_\_\_\_\_\_\_\_\_\_\_,  full details of which are set out in section 2 of this Demand. | |

## Section 2:

## A. Details of Debt:

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| --- | --- |
| These details must include the following information:  (a) the amount of the debt as at the date of this demand;  (b) the consideration for the debt (or if is there is no consideration the way in which it arose); the date on which the debt arose should also be included;  (c) if the demand is founded on a judgment or order of a court, details of the judgment or order;  (d) if the creditor is entitled to the debt by way of assignment, a statement to that effect and that the details of the relevant assignment(s) are given in Part B below (which must then also be filled in);  (e) if the sums demanded include (i) any charge by way of interest not previously notified to the company as included in its liability and/or (ii) any other charge accruing due from time to time, each such charge must be separately identified (if claimed) with the amount or rate of the charge and the grounds upon which payment is claimed: the amount claimed for such charges must be limited to that which has accrued due at the date of the demand. |  |

## B. [For completion if the creditor is entitled to the debt by way of assignment]

|  |  |  |
| --- | --- | --- |
|  | Name | Date(s) of Assignment |
| Original creditor |  |  |
| Assignees |  |  |

## Section 3:

The Company must pay the above debt within 21 days of service of this demand on the Company after which the creditor may present a winding-up petition.

### The individual or individuals to whom any communication regarding this demand may be addressed is/are:

|  |  |  |
| --- | --- | --- |
| Name |  |  |
| Address |  |  |
| Electronic Address | |  |
| Telephone Number | |  |
| Reference |  |  |

### How to comply with a statutory demand

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| If the Company wishes to avoid a winding-up petition being presented it must pay the debt shown on page 1, details of which are set out on page 2 of this notice, within the period of 21 days after its service upon the Company. Alternatively, the Company can attempt to come to a settlement with the creditor. To do this an officer or representative of the Company should:   * inform the individual (or one of the individuals) named in Part A above immediately that it is willing and able to offer security for the debt to the creditor’s satisfaction; or * inform the individual (or one of the individuals) named in Part A immediately that it is willing and able to compound for the debt to the creditor’s satisfaction.     If the Company disputes the demand in whole or in part it should contact the individual (or one of the individuals) named in Part A immediately. | |
| **REMEMBER!** | **The Company has only 21 days after the date of service on it of this document before the creditor may present a winding-up petition.** |
| **NOTE:**  Insert the name of the court (hearing centre) to which, according to present information, the company must make the application. | **The Company has the right to make an application to the ADGM Courts for an injunction restraining the creditor from presenting a winding-up petition or from advertising it.** |

# Authentication

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| **Note**: The demand must be dated, and authenticated either by the creditor, or a person authorised to make the demand on the creditor’s behalf. A demand which is authenticated by a person other than the creditor must state that the person is authorised to make this demand on the creditor’s behalf and state the person’s relationship to the creditor. | Signature of individual |  |
| Name :  (block letters) |  |
| Date: |  |
| Address: |  |
| Telephone Number: |  |
| Ref: |  |
| [I, the above-signed, not being the creditor herein, state as follows:  I am authorised to make this demand on the creditor’s behalf.  My position in/relationship to the creditor is [*insert*] | |

# For Further Information, please contact us

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| **Telephone Number** | **Email Address** |
| +971 2 3338888 | [ra@adgm.com](mailto:ra@adgm.com) |